

GRANT APPLICATION FORM

Name of applicant (applicants must be over the age of 16)

Organisation Name (if applicable)

Are you a registered charity **YES / NO**

Please provide charity registration number

Main contact person (these are the details that will be used for correspondence purposes)

Full Name

Address (including Post Code)

Home phone

Mobile phone

E-mail:

Your details will be retained by Spark but will not be shared with any 3rd party.

Project Name

Description of Project /activity/item/s for which grant is intended.

(Use a separate sheet for additional information)

Who will benefit from your completed project, if not already stated?

Total cost of project:

Amount already funded:

Amount of funding requested from this grant source:

Have you applied for funds from elsewhere?

Supporting Documents (Please attach the following documents to your application)

1. Latest Annual Accounts (if applicable)
2. Copies of written quotes or catalogue pages if requesting a grant for equipment or capital costs.

Your organisation's Bank details.

Account Name

Name of Bank/Building Society

Sort Code

Account Number

If your grant is approved do you wish the payment to be made by BACS, using the details above? Yes / No

If you prefer to be paid by cheque, who should it be made payable to?

Please return this form and supporting documents to:

Post: Spark Secretary, Mr Nick Francis, 48 Alberta Close, Kesgrave, IP5 1HS **or**

Email: secretary@kesgrave-spark.org.uk

Office use only

Date application received

Date further information requested

Date application considered

Date applicant notified of decision

Date funding processed

Thank you received